

MICHIGAN STATE
UNIVERSITY

ACADEMIC FINAL INTERVIEW LIST APPROVAL FORM

Posting #: _____

Job Title: _____

Primary Department: _____

1. Provide the names of those to be offered a **final** interview (i.e., on-campus interview or remote interview in place of an on-campus interview), and any possible alternates - alternates can be identified with an asterisk (*) after their name. Note: a final interview does not include initial screening interviews.

Note: Prior approval is required for **all** interviews for executive management positions.

#	Applicant's Name	#	Applicant's Name
1		6	
2		7	
3		8	
4		9	
5		10	

2.

Approved by: _____
Chairperson/Director Signature/Date

Dean/Admin. Head Signature/Date

Faculty Excellence Advocate Signature/Date (if required by your college)

3. Upload this form to the applicable posting in PageUp.
4. Advance the interview list in PageUp to the application status of "Interview List Sent to Compliance Panel (Compliance Panel Review)" **and** the job status to "Compliance Review" for the Office for Institutional Diversity and Inclusion's final review and approval.

Note: Interviews may not be conducted until the Office for Institutional Diversity and Inclusion provides final approval of the interview list in PageUp.

Amendments: Provide the additional name(s) below, and repeat steps 2-4.

#	Applicant's Name
1	
2	
3	
4	
5	

Approved by: _____
Chairperson/Director Signature/Date

Dean/Admin. Head Signature/Date

Faculty Excellence Advocate Signature/Date (if required by your college)